

# Statutory Licensing Committee

Minutes - 22 January 2020

## Attendance

### Members of the Statutory Licensing Committee

Cllr Alan Bolshaw (Chair)  
Cllr Obaida Ahmed (Vice-Chair)  
Cllr Rita Potter  
Cllr Greg Brackenridge  
Cllr Keith Inston  
Cllr Anwen Muston  
Cllr Zee Russell  
Cllr Milkinderpal Jaspal  
Cllr Jonathan Crofts

### Employees

Donna Cope	Democratic Services Officer
Chris Howell	Licensing Manager
Michelle James	Licensing Policy Manager
Sarah Hardwick	Senior Solicitor
Sophie Candfield	Public Health Registrar (observing)

### Invited Guest

Ian Millership	CTS Traffic and Transportation Ltd
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## Part 1 – items open to the press and public

*Item No.*      *Title*

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| 1 | <b>Apologies for absence</b><br>Apologies were received from Councillor Dr Paul John Birch J.P and Councillor Asha Mattu. |
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- 2        **Declarations of interest**  
Councillor Greg Brackenridge declared an interest in respect of agenda item 17 due to his role as chairman of the West Midlands Fire Authority.
- 3        **Minutes of previous meeting**  
Resolved:  
That the minutes of the meeting of the Statutory Licensing Committee held on 18 September 2019 be confirmed as a true record and signed by the Chair.
- 4        **Matters arising**  
There were no matters arising.
- 5        **Minutes of meeting Friday, 16 August 2019 of Statutory Licensing Sub-Committee**  
Resolved:  
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 16 August 2019 be confirmed as a true record and signed by the Chair.
- 6        **Minutes of meeting Monday, 23 September 2019 of Statutory Licensing Sub-Committee**  
Resolved:  
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 23 September 2019 be confirmed as a true record and signed by the Chair.
- 7        **Minutes of meeting Wednesday, 2 October 2019 of Statutory Licensing Sub-Committee**  
Resolved:  
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 2 October 2019 be confirmed as a true record and signed by the Chair.
- 8        **Minutes of meeting Thursday, 3 October 2019 of Statutory Licensing Sub-Committee**  
Resolved:  
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 3 October 2019 be confirmed as a true record and signed by the Chair.
- 9        **Minutes of meeting Tuesday, 15 October 2019 of Statutory Licensing Sub-Committee**  
Resolved:  
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 15 October 2019 be confirmed as a true record and signed by the Chair.
- 10       **Minutes of meeting Wednesday, 16 October 2019 of Statutory Licensing Sub-Committee**  
Resolved:  
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 16 October 2019 be confirmed as a true record and signed by the Chair.

- 11      **Minutes of meeting Wednesday, 30 October 2019 of Statutory Licensing Sub-Committee**  
Resolved:  
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 30 October 2019 be confirmed as a true record and signed by the Chair.
- 12      **Minutes of meeting Tuesday, 5 November 2019 of Statutory Licensing Sub-Committee**  
Resolved:  
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 5 November 2019 be confirmed as a true record and signed by the Chair.
- 13      **Minutes of meeting Thursday, 7 November 2019 of Statutory Licensing Sub-Committee**  
Resolved:  
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 7 November 2019 be confirmed as a true record and signed by the Chair.
- 14      **Minutes of meeting Monday, 25 November 2019 of Statutory Licensing Sub-Committee**  
Resolved:  
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 25 November 2019 be confirmed as a true record and signed by the Chair.
- 15      **Minutes of meeting Tuesday, 10 December 2019 of Statutory Licensing Sub-Committee**  
Resolved:  
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 10 December 2019 be confirmed as a true record and signed by the Chair.
- 16      **Minutes of meeting Tuesday, 17 December 2019 of Statutory Licensing Sub-Committee**  
Resolved:  
That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 17 December 2019 be confirmed as a true record and signed by the Chair.
- 17      **Licensing Act 2003 – Review of Statement of Licensing Policy**  
Michelle James, Licensing Policy Manager, presented a report asking Members to:
1. Consider responses to the consultation for the Statement of Licensing Policy.
  2. Agree the policy and its revisions.
  3. Refer the revised Statement of Licensing Policy to Full Council for final approval and implementation.

The Licensing Policy Manager outlined the responses received to the consultation and discussed the revisions that had been made.

Chris Howell, Licensing Manager, acknowledged the significant input from Public Health and thanked them for their assistance.

Resolved:

That Members of the Statutory Licensing Committee:

1. Considered responses to the consultation for the Statement of Licensing Policy.
2. Agreed the policy and its revisions.
3. Referred the revised Statement of Licensing Policy to Full Council for final approval and implementation.

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**Review of Fees and Charges under the Licensing Act 2003 and the Gambling Act 2005 for the year 2020-2021**

Chris Howell, Licensing Manager, presented a report asking Members to:

1. Note the non-discretionary fees and charges set by statute in relation to the Licensing Act 2003 set out in Appendix 1.
2. Approve the fees and charges set out in Appendix 2 in relation to the Gambling Act 2005 with effect from 1 April 2020 over which the Council has fee setting powers.
3. Note other fees and charges for permits set by the Secretary of State in relation to the Gambling Act 2005 over which the Council has no local control.

Resolved:

That Members of the Statutory Licensing Committee:

1. Noted the non-discretionary fees and charges set by statute in relation to the Licensing Act 2003 set out in Appendix 1.
2. Approved the fees and charges set out in Appendix 2 in relation to the Gambling Act 2005 with effect from 1 April 2020 over which the Council has fee setting powers.
3. Noted other fees and charges for permits set by the Secretary of State in relation to the Gambling Act 2005 over which the Council has no local control.

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**Licensing Changes to Celebrate VE Day**

Chris Howell, Licensing Manager, presented a report asking Members to:

1. Approve the payment of the £21 fee on behalf of individuals serving Temporary Event Notices to celebrate VE Day.
2. Endorse the Home Secretary's plans to extend premises' licensing hours.

The Licensing Manager responded to questions asked and Members welcomed the report.

Resolved:

That Members of the Statutory Licensing Committee:

1. Approved the payment of the £21 fee on behalf of individuals serving Temporary Event Notices to celebrate VE Day.
2. Endorsed the Home Secretary's plans to extend premises' licensing hours.